

## Application for issue of Degree/Diploma Certificate

To

Date:

The Controller of Examination

The Assam Kaziranga University, Jorhat.

Sir/Madam,

I request you please issue the Degree/Diploma Certificate for the below mentioned details. I certify that I am the same candidate who appeared the following examination. My particulars are as follows:

Candidate Name (in Block letters):

Candidate ID No :

Father's Name :

Mother's Name: :

Present Postal Address :

Phone No :

Name of the Examination(Course)\_\_\_\_\_Year\_\_\_\_\_.

Certificate Fee Payment Receipt No:\_\_\_\_\_Date:\_\_\_\_\_.

I have read the below mentioned instructions carefully. I will abide by the rules & regulations or any instructions given by Examination Department.

Verified for No Dues

Your's Faithfully

\_\_\_\_\_  
(Assistant Registrar/Dy. Registrar Signature)

\_\_\_\_\_  
(Signature of the applicant)

### Authorization (In case collecting by Messenger)

I authorized Mr./Ms. \_\_\_\_\_ to collect my above mentioned certificate.

The specimen signature of the messenger given below.

\_\_\_\_\_  
(Specimen Signature of the Messenger)

\_\_\_\_\_  
(Signature of the Candidate)

\_\_\_\_\_  
Received the Degree/Diploma Certificate.

\_\_\_\_\_  
(Signature with Date of the Candidate/Messenger)

### Instructions

1. Attach a copy of the provisional certificate or consolidated mark sheet or notification of the PhD degree.
2. Candidates till 2022 pass out need to pay the certificate fee. (Rs:500.00 for UG or Diploma, Rs:800.00 for PG or PhD)
3. Candidate 2023 pass out onward needs to pay the certificate fee. (Rs:700.00 for UG and Diploma, Rs:1000.00 for PG, and Rs: 1200.00 for PhD)
4. The messenger must show his/her identity proof at the time of receiving the degree/diploma certificate.

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